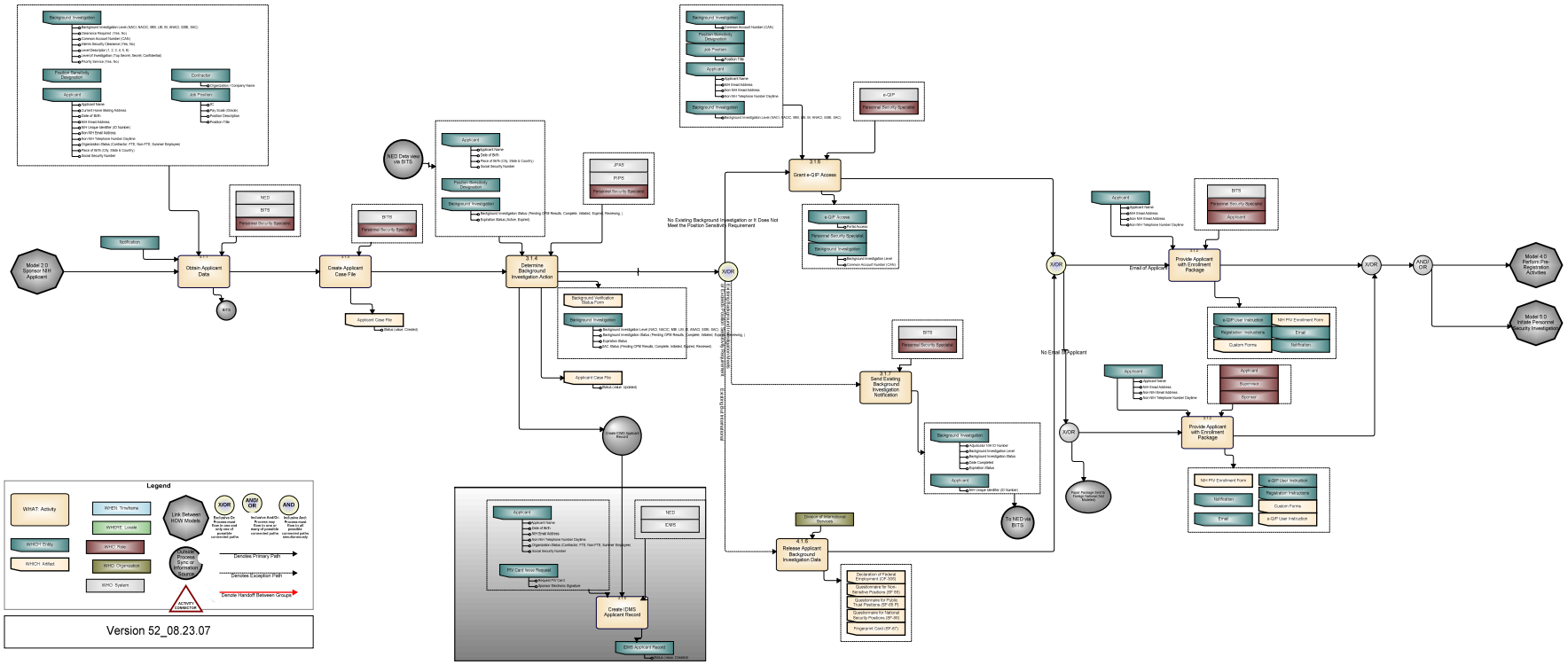
Model 2.0 Sponsor NIH Applicant
Notification
3.1.1 Obtain Applicant Data
BITS
NED
BITS
Personnel Security Specialist
3.1.2 Create Applicant Case File
Applicant Case File
Status (value: Creation)
NED Data sent via BITS
Applicant
Applicant Name
Date of Birth
Place of Birth (City, State & Country)
Social Security Number
Position Sensitivity Designation
Background Investigation
Background Investigation Status (Pending OPM Results, Complete, Initiated, Expired, Reviewing,)
Expiration Status (Active, Expired)
JPAS
PITS
Personnel Security Specialist
3.1.4 Determine Background Investigation Action
Background Investigation Status Form
Background Investigation
Background Investigation Level (NAC, NACIC, MBI, LBI, BI, ANACI, SSBI, SBCI)
Background Investigation Status (Pending OPM Results, Complete, Initiated, Expired, Reviewing,)
Expiration Status
NAC Status (Pending OPM Results, Complete, Initiated, Expired, Reviewed)
Applicant Case File
Status (value: Update)
Create IDMS Applicant Record
Applicant
Applicant Name
Date of Birth
NIH Email Address
Non NIH Telephone Number Daytime
Organization Status (Contractor, FTE, Non FTE, Summer Employee)
Social Security Number
PIV Card Issue Request
Request PIV Card
Sponsor Electronic Signature
NED
IDMS
3.1.5 Create IDMS Applicant Record
IDMS Applicant Record
Contractor Information
Background Investigation
Contractor Company Name
Position Sensitivity Designation
Job Position
Position Title
Applicant
Applicant Name
NIH Email Address
Non NIH Email Address
Non NIH Telephone Number Daytime
Background Investigation
Background Investigation Level (NAC, NACIC, MBI, LBI, BI, ANACI, SSBI, SBCI)
e-QIP
Personnel Security Specialist
3.1.6 Grant e-QIP Access
e-QIP Access
Personnel Security Specialist
Background Investigation
Background Investigation Level
Contractor Account Number (CAN)
No Existing Background Investigation or It Does Not Meet the Position Sensitivity Requirement
Existing Background Investigation
3.1.7 Send Existing Background Investigation Notification
BITS
Personnel Security Specialist
Background Investigation
Applicant Unique NIH ID Number
Background Investigation Level
Background Investigation Status
Date Completed
Expiration Status
Applicant
NIH Unique Identifier (ID Number)
To NED via BITS
Decision of Investigation Process
4.1.0 Release Applicant Background Investigation Data
Declaration of Federal Employment (OF 306)
Questionnaire for Non-Sensitive Positions (SF 85)
Questionnaire for Public Trust Positions (SF 85 P)
Questionnaire for National Security Positions (SF 86)
Fingerprint Card (SF-87)
Email of Applicant
Applicant
Applicant Name
NIH Email Address
Non NIH Email Address
Non NIH Telephone Number Daytime
BITS
Personnel Security Specialist
Applicant
3.1.8 Provide Applicant with Enrollment Package
e-QIP User Instruction
Registration Instructions
Custom Forms
NIH PIV Enrollment Form
Email
Notification
No Email for Applicant
Applicant
Applicant Name
NIH Email Address
Non NIH Email Address
Non NIH Telephone Number Daytime
Applicant
Supervisor
Sponsor
3.1.9 Provide Applicant with Enrollment Package
Paper Package Used if Email Address Not Received
NIH PIV Enrollment Form
Notification
Email
e-QIP User Instruction
Registration Instructions
Custom Forms
e-QIP User Instruction
Model 4.0 Perform Re-Registration Activities
Model 5.0 Initiate Personnel Security Investigation
Legend
WHAT: Activity
WHEN: Timeframe
WHERE: Locale
WHO: Role
WHO: Organization
WHO: System
WHICH: Entity
WHICH: Artifact
Link Between HOW Models
XOR Exclusive Or: Only one of two or more and only one of multiple connected paths
AND/OR Inclusive And/Or: One or more of two or more or many of possible connected paths
AND Inclusive And: Two or more of many possible connected paths simultaneously
Model Process Sync or Information Source
Model's Exception
Denotes Primary Path
Denotes Exception Path
Denote Handoff Between Groups
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